

**K&L MICROWAVE, INC.
JOB POSTING**

JOB TITLE: Quality Specialist
FLSA: Non-Exempt

New Product Line
REPORTS TO: Product Line Mgr.

DATE POSTED: March 25, 2011

DESCRIPTION:

Provides leadership and support in cross-functional groups. Develops processes and procedures for the organization. Conducts reliability analyses, defines and analyzes data that is used for process improvements, corrective and preventive action plans. Identifies, selects and uses the proper quality tools to aid in the diagnostic journey. Analyzes customer returns and communicates directly with customers (i.e. Source inspections). Conducts internal audits, trains all functional areas personnel in quality tools, problem solving, and trend analysis and audits for effectiveness. Prepares spreadsheets, flow charts, word documents, graphs, presentations, histograms, etc. Communicates effectively both verbally and in writing. Leads change using problem solving methods at the production focus factory levels and lower. Inspects incoming, in-process, and final parts and products for conformance to specifications. Performs visual, mechanical, and electrical measurements. Trains focused factory personnel in accept/reject criteria.

QUALIFICATION & REQUIREMENTS:

High School Diploma. Preferred 2 years (60 credit hours) of college level courses in a technical discipline (Associates degree). A minimum of 5 years in a manufacturing environment, with focus in mechanical, electrical or other technical disciplines, with IPC-610 certification. Must have high level of working knowledge in Microsoft Office Suite, including Visio. Clearly be able to communicate in verbal and written form. Possess skills to effectively interact and communicate with all levels of personnel in the company. Working knowledge of Quality systems, procedures, specifications and organization including knowledge of ISO 9001:2000 standard, Lean Enterprise, Teamwork. Must be capable of performing daily work assignments with limited supervision, both independently and as a team member.

HOW TO APPLY:

- ✓ Complete an "Application for Job Posting" form. Attach a current resume.
- ✓ Please feel free to submit your resume and the application job posting form electronically to rhall@klmicrowave.com

Jo Ann Littlefield
Senior Quality Engineer
ASQ Certified Six Sigma Black Belt
Certified Quality Manager

K&L MICROWAVE, INC.
JOB DESCRIPTION – ASSEMBLER
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Certified Quality Engineer
Certified Quality Auditor
K&L Microwave, Inc.
2250 Northwood Drive
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USA
410-749-2424, ext. 3484

EOE M/F/H/V

Requisition #110217-11